



General Office / Text Phone # 361-749-7206

Email: vacations@lifeinparadise.net

Check-Out Procedures

Check Out: Please follow these procedures when departing. The person that booked the property will be held responsible

- **Check Out time is 11:00 am.** Please text us at 361-749-7206 if you depart earlier than 11:00 am.
- **Thermostat:** Please set the A/C thermostat to 77 - 78 degrees when you depart
- **Doors and Windows:** Please secure & lock all doors and windows.
- **Dirty Dishes:** If equipped, please place all the dirty dishes in the dishwasher and start it. Please don't leave dirty dishes.
- **Refrigerator:** All items must be removed from the refrigerator
- **Trash:** All trash must be removed from the property and placed in the provided dumpster or tote
- **Keys for Properties:** If your property had keys, please return your keys to our Key Drop at 107 Cut-Off Rd
- **Linens & Towels:** Damaged, Missing or Stained linens or towels will be billed to your Credit Card on file.
- **Outside areas:** Cigarette butts, trash and other items should be picked in and around the property
- **Property Damage:** Please report damage / broken items to us immediately. **Not reporting these items will result in charges to your credit card.**
- **Golf Cart Rentals / Keys:** On golf cart rentals where we delivered the cart, please leave the key in the cart and text us when ready for pickup

Excessive cleaning fees: If we are required to spend extra time on any of the items above, you will be charged a minimum of \$35 per per hour.

Office hours in Peak Season: / Sunday 9:00 – 4:00 / Monday – Wednesday 8:30 – 5:30 / Thursday 8:30 – 6:30 / Friday 8:30 – 7:30 / Saturday 8:30 – 6:30